Miguel Angel Bolaños Velazquez

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PROFESSIONAL SUMMARY

- Student in Canadore College in Network technician program.
- Accountant with more than 9 years of experience
- Personal projects in the tech field.
- In summary, a hard worker person with experience in software implementations, payroll, accountant, some personal software projects and is currently studying to complement his knowledge in computer science.

EDUCATION

Computer System Network Technician   Sep 2020 - Aug 2022
Canadore College • North Bay

Public Accounting   Aug 2008 - Jul 2012
Universidad de Guadalajara • Zapopan, Jalisco

An assessment report from ICAS describes as comparable to a bachelor's degree of four years in Canada.

SKILLS

- Teamwork
- Initiative
- Attention to detail
- Organized

- Understand a broader context of the company.
- Work under pressure.

- Developing Standards
- Analyzing Information
- Follow stablished processes

PERSONAL PROJECTS

- Wagesolt website. wagesolt.com (currently migrating to google cloud.)
- Legacy android app to calculate Mexican Taxes in payroll. Google Play
- New project to create a modern mobile app using flutter.

WORK EXPERIENCE IN CANADA

Canadore College
Working Student

WORK EXPERIENCE IN MEXICO

Operation Boss and Manager Mar 2017 - Feb 2021
Human Environment • Zapopan, Jalisco

2018-2021: Operations Manager
> • Created configurations and processes in our software in-house that save the company service and configuration fees. ◦ Tasks: Presentation with prospects, Tax, Social security and employee's calculation.

2017: Operation Clerk
> • Payments.
> • Social security and Labour Advice.
> • Followed the established processes ◦ Tasks: Customer service, tax, social security.

Accountant and Payroll Boss Jul 2012 - Jun 2016
Asesores Empresariales • Zapopan, Jalisco
2015-2016: Payroll Boss
> • Directed 7 people, with the responsibility of more than 5,000 employees.
> • Established controls to decrease errors
> • Helping with the implementation of specialized software (designing processes and calculations).

2014-2015:Payroll specialist
> • Design excel macros to improve the time of response by at least 10%.
> • Developed controls to detect common mistakes. ◦ Tasks: Labour advice, calculate and elaborate payroll and payments archives, accounting, reports, support in government agencies processes.

2012-2014: Accountant assistant
> • Learned in a fast-paced environment.
> • Willingness to support colleagues. ◦ Tasks: Annual taxes information, fiscal depreciation, utility in fixed assets, billing, local taxes and control of documents.