**Miguel Angel Bolaños Velazquez**

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**PROFESSIONAL SUMMARY**

* Student in Canadore College in Network technician program.
* Accountant with more than 9 years of experience
* Personal projects in the tech field.
* In summary, a hard worker person with experience in software implementations, payroll, accountant, some personal software projects and is currently studying to complement his knowledge in computer science.

**EDUCATION**

**Computer System Network Technician** Sep 2020 - Aug 2022

Canadore College • North Bay

**Public Accounting** Aug 2008 - Jul 2012

Universidad de Guadalajara • Zapopan, Jalisco

An assessment report from ICAS describes as comparable to a bachelor’s degree of four years in Canada.

**SKILLS**

* Teamwork
* Initiative
* Attention to detail
* Organized
* Understand a broader context of the company.
* Work under pressure.
* Developing Standards
* Analyzing Information
* Follow stablished processes

**PERSONAL PROJECTS**

* Wagesolt website. wagesolt.com (currently migrating to google cloud.)
* Legacy android app to calculate Mexican Taxes in payroll. [Google Play](https://play.google.com/store/apps/details?id=jefenominasgdl.csd&pcampaignid=MKT-Other-global-all-co-prtnr-py-PartBadge-Mar2515-1)
* New project to create a modern mobile app using flutter.

**WORK EXPERIENCE IN CANADA**

**Canadore College**

**Working Student**

Admissions and international Admissions May 2021 – Now

**WORK EXPERIENCE IN MEXICO**

**Operation Boss and Manager** Mar 2017 - Feb 2021

Human Environment • Zapopan, Jalisco

2018-2021: Operations Manager

• Created configurations and processes in our software in-house that save the company service and configuration fees. ◦ Tasks: Presentation with prospects, Tax, Social security and employee’s calculation.

2017: Operation Clerk

• Payments.

• Social security and Labour Advice.

• Followed the established processes ◦ Tasks: Customer service, tax, social security.

**Accountant and Payroll Boss** Jul 2012 - Jun 2016

Asesores Empresariales • Zapopan, Jalisco

2015-2016: Payroll Boss

• Directed 7 people, with the responsibility of more than 5,000 employees.

• Established controls to decrease errors

• Helping with the implementation of specialized software (designing processes and calculations).

2014-2015:Payroll specialist

• Design excel macros to improve the time of response by at least 10%.

• Developed controls to detect common mistakes. ◦ Tasks: Labour advice, calculate and elaborate payroll and payments archives, accounting, reports, support in government agencies processes.

2012-2014: Accountant assistant

• Learned in a fast-paced environment.

• Willingness to support colleagues. ◦ Tasks: Annual taxes information, fiscal depreciation, utility in fixed assets, billing, local taxes and control of documents.